

Booking Form and Terms & Conditions
Nicky Heyworth 07976 294 939 and Simon Heyworth 07721 613 145
Monks Withecombe, Chagford, Devon TQ13 8JY

Date of Reception	/ /2016/2017	
Civil Ceremony	yes/no	
Reception	yes/no	
Sole Use of Venue	£1000 + VAT	
B&B	£95 per night for two	yes/no
Gallery	£350 + VAT	yes/no
Corn Barn	£750 + VAT	yes/no

Dear &

Thank you for your email confirming that you would like to book Monks Withecombe for your civil ceremony and/or reception.

Please confirm whether you wish to pay in instalments. The final instalment must be received one week before the date of your wedding. Please remember to "label" your payments with your names and the date of your wedding.

Our bank details are as follows:

Strategic Art Ltd
Lloyds Bank
30 96 23
00957522

Suppliers

We are happy for you to bring your own suppliers to Monks Withecombe, but you must ensure that all your chosen suppliers are properly **registered, trained and insured**. Please contact either Nicky on 07976 294 939 or Simon on 07721 613 145 to arrange **site visits** for your chosen suppliers. The access roads to Monks Withecombe are single track, so it's important that your suppliers limit the size of delivery vehicles.

Sole Use of Monks Withecombe

You, your family and friends are welcome to come to Monks Withecombe from Tuesday of the week of your wedding as you prepare for the reception on Saturday. We are happy to take in deliveries for you from the Tuesday. The marquee/yurt/tipi/raj tent is erected for a total of 4 days from the Thursday of your wedding week. You will be able to make preparations on the Friday for the reception on the Saturday. You are welcome to return to Monks Withecombe with your friends and family on the Sunday to clear up and to make use of the marquee/yurt/tipi/raj tent for a BBQ or brunch.

The marquee/yurt/tipi/raj tent must be taken down on the Monday (total of 4 days).

Included in the charge for sole use of Monks Withecombe is use of the parking field, the gardens, courtyards and the marquee field. In the event of wet weather, we will lay out road mats.

You will have use of the dedicated 60 amp power supply, and understand that if you exceed 60 amps, you will need to hire a generator.

The water supply to the marquee field is from our well. The water is PH balanced and treated with UV, and the supply is able to meet normal requirements. If additional water is needed, please speak to Simon at Premier Luxury Loos on 07771 738 990 re hire of a water bowser.

Access and Transport

We make every effort to ensure that your guests can arrive and leave Monks safely. The exit from the parking field is lit, and we will manage the exit from the parking field wearing high visibility vests. Please note that the access road from the A382 is single track, and that we strongly advise you to engage bus transport for the safety and convenience of your guests.

We can recommend Harveys Bus Ltd www.harveysbus.com Harvey Bus Ltd Old Gasworks, Station Rd, Moretonhampstead, Newton Abbot TQ13 8SA on 01647 441221

In the event of wet weather, we will lay out road mats across the parking field.

Terms & Conditions

Fireworks or Chinese lanterns are not allowed because we are surrounded by farms, with farm animals out in the fields.

Noise levels: The special environment of the Dartmoor National Park, and the rights of our neighbours to peaceful enjoyment of their properties, must be respected.

Under the terms of our premises licence music must be turned off at midnight and alcohol cannot be served or consumed after midnight. All guests must leave by midnight.

Sufficient trained bar staff must be engaged to ensure that Health and Safety standards are maintained and that there is no consumption of alcohol by minors.

Sheep and cows graze the fields between weddings. It is therefore essential that glass and other debris is not left in the field.

Caterers and bar staff are responsible for the removal of all rubbish and recycling material from the venue.

The dumping of hot liquids or oil onto the field is not permitted.

Unavailability of the Venue

The owner may cancel bookings made if the property becomes unavailable for reasons beyond the owner's reasonable control, including without limitation: flooding; fire; significant damage to the property; or failure of utility services to the property. In this event we will refund to you any sums you have paid. The owner shall have no other liability to you.

Liability

We will not be liable for any loss or damage suffered by you or any member of your party or to your or their property, except where such loss or damage is due to our negligence. If we are negligent, our liability to you will be limited to the loss or damage which was a foreseeable result of such negligence. Except in the case of death or personal injury resulting from our negligence, our total liability to you in respect of any breach of these Terms of Business or tort or other act or omission by us in connection with this contract shall be limited in aggregate to the price agreed to be paid by you for the right to use the property for the period agreed.

Breaches of these Terms of Business

If you commit a serious breach of these Terms of Business, the owner or his agent will have the right to terminate your booking and if you are already at the property the owner may require you to vacate it immediately. A serious breach of these Terms of Business includes, without limitation, failure to comply with rules of the property or health and safety advice or circumstances where your behaviour, or that of your guests, is likely to have a significant adverse effect upon those staying or living nearby the property. In the event of you committing a serious breach of these Terms of Business no refund of the fees you have paid will be returnable to you.

Please sign and date to confirm your acceptance of our terms and conditions.

Signed

Signed.....

Signed

Nicky Heyworth for Strategic Art Ltd

Date:.....